

AGENDA

Meeting: Warminster Area Board
Place: County Hall
Date: Wednesday 21 March 2018
Time: 3.00 pm

Including the Parishes of Bishopstrow, Boyton, Chapmanslade, Chitterne, Codford, Corsley, Heytesbury, Imber & Knook, Horningsham, Longbridge Deverill and Crockerton, Maiden Bradley with Yarnfield. Norton Bavant, Sherrington, Stockton, Sutton Veny, Upper Deverills, Upton Lovell, Upton Scudamore, and Warminster.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 6:30pm .

Please direct any enquiries on this Agenda to Jessica Croman , direct line 01225 718262 or email jessica.croman@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Andrew Davis, Warminster East (Chairman)
Cllr Pip Ridout, Warminster West (Vice-Chairman)
Cllr Tony Jackson, Warminster Broadway
Cllr Christopher Newbury, Warminster Copheap and Wylve
Cllr Fleur de Rhé-Philippe, Warminster Without

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Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

Items to be considered	Time
<p>1. Chairman's Welcome and Introductions</p> <p>The Chairman will welcome those present to the meeting.</p>	
<p>2. Apologies for Absence</p>	
<p>3. Minutes (<i>Pages 5 - 10</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 4 January 2018.</p>	
<p>4. Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5. Chairman's Announcements</p> <p>The Chairman will introduce the Announcements included in the agenda and invite any questions.</p>	
<p>6. Local Youth Network Update and Youth Activities Grant Applications (<i>Pages 11 - 14</i>)</p> <ul style="list-style-type: none"> i. Update ii. Grants 	
<p>7. Health & Wellbeing Management Group (<i>Pages 15 - 26</i>)</p> <ul style="list-style-type: none"> i. General Update and expenditure 	
<p>8. Area Board Funding - Community Area Grants (<i>Pages 27 - 32</i>)</p> <p>To consider applications for funding from the Community Area Grants Scheme.</p>	
<p>9. Community Area Transport Group (<i>Pages 33 - 54</i>)</p> <p>To note the CATG notes and to consider the recommendations.</p>	
<p>10. Urgent items</p> <p>Any other items of business which the Chairman agrees to consider as a matter of urgency.</p>	
<p>11. Future Meeting Dates</p> <p>The next meetings of the Warminster Area Board will be on: 26 April 2018.</p>	

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MINUTES

Meeting: WARMINSTER AREA BOARD
Place: Warminster Civic Centre
Date: 2 November 2017
Start Time: 7.00 pm
Finish Time: 8.35 pm

Please direct any enquiries on these minutes to:

Jessica Croman , Tel: 01225 718262 or (e-mail) jessica.croman@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Andrew Davis (Chairman), Cllr Pip Ridout (Vice-Chairman), Cllr Tony Jackson, Cllr Christopher Newbury and Cllr Fleur de Rhé-Philippe

Wiltshire Council Officers

Jessica Croman (Democratic Services)
Jacqui Abbott (Community Engagement Manager)

Town and Parish Representatives

Warminster Town Council
Chapmanslade Parish Council
Chitterne Parish Council
Codford Parish Council
Corsley Parish Council
Heytesbury Parish Council
Sutton Veny Parish Council
Upper Deverills Parish Council

Partners

Wiltshire Police
Dorset and Wiltshire Fire and Rescue Service
Community Area Partnership

Total in attendance: 45

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Warminster Area Board and invited members of the board to introduce themselves.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <p>Sarah Jefferies (Horningsham and Maiden Bradley Parish Councils) Sue Frasier (Warminster Town Council)</p> <p>It was noted that Cllr Tony Jackson would arrive late to the meeting (8pm)</p>
3.	<p><u>Minutes</u></p> <p>Decision</p> <p>The minutes of the previous meeting were agreed as a correct record and signed by the Chairman.</p>
4.	<p><u>Declarations of Interest</u></p> <p>Cllr Pip Ridout declared an interest in the Friends of Warminster Park grant application due to her position as treasurer and would abstain from voting on that application.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <ul style="list-style-type: none"> • Wiltshire Local Plan Review - The Council is reviewing the Wiltshire Core Strategy adopted in January 2015 which set out policies for the future development of the county over the period to 2026 and is used in the determination of planning applications. The review of the Wiltshire Core Strategy (renamed the Wiltshire Local Plan) will extend the period to which the plan relates to 2036. The consultation would run from the 7 November 2017 to 5pm Tuesday 19 December 2017. • Police & Crime Commissioner Precept Consultation – There is a proposed rise in Council Tax and people could have their say at www.wiltshire-pcc.gov.uk/transparency • Warminster Town Council – Guidance and instructions for the Remembrance Day Parade on the 12 November 2017 was provided.

	<p>Following a request, the Chairman allowed Mr free, from the local Labour Group, to give a statement on Designated Public Place Orders (DPPOs) being replaced by Public Space Protection Orders (PSPOs).</p> <p>The main points of the statement was; there had been no public consultation on the DPPO being replaced by the PSPO despite Wiltshire Councils website stating there would be a consultation and discussion at the local Area Board and that the current order would criminalise homeless people. It was requested that an officers report be made available for the next Area Board meeting.</p> <p>The Chairman read a response provided by officers with the main points focusing on: As of the 20 October 2017 DPPOs automatically became PSPOs; within a public space of a PSPO area it is an offence to consume alcohol; Wiltshire Police had the authority to issues fines to those who had the ability to pay the fine.</p> <p>During the discussion it was noted that there was information on the Wiltshire Council website about the PSPOs being consulted on at each Area Board, although this issue had not been on the forward work plan and for this reason it was;</p> <p>Resolved</p> <p>That the issue should be on the agenda for the January 4 meeting.</p>
6.	<p><u>Updates from Partners</u></p> <p>Some written updates had been received before the meeting and were included in the agenda.</p> <p>A presentation was given by the Warminster Skate Park group, which gave information about the proposed skate park and a grant application that would be going to the Area Board in January. Plans were provided of what the skate park would look like and actions that had been taken to raise money. It was noted that the grant application would provide a temporary road which would support the construction of the skate park.</p> <p>The Chairman thanked the group for their presentation.</p> <p>Warminster and Villages Community Partnership</p> <p>Len Turner from the WVCP informed the meeting that benchmarking of Warminster Town would take place on Saturday morning from 10.30am. A team would be doing questionnaires and encouraged everyone to have their say.</p>
7.	<p><u>Local Youth Network Update and Youth Activities Grant Applications</u></p>

	<p>Jan Bowra, Local Youth Facilitator, introduced the item and gave a brief overview of the role and processes involved.</p> <p>A grant application was presented and it was;</p> <p>Resolved</p> <p>To award Warminster Cricket Club £2000 for heating.</p>
8.	<p><u>Warminster Dementia Centre</u></p> <p>Emma Bolt from Alzheimer’s Support gave a presentation on the Warminster Dementia Centre.</p> <p>The main points from the presentation were:</p> <ul style="list-style-type: none"> • An overview of Alzheimer’s support within the Warminster area was given. • A new hub would be opening in Warminster which would provide day centre activities 4 days a week and allow carers to have a break. • The new hub would be based in The Old Silk Works, which had a great history in Warminster. • The building would be modified to include a bridge for easy access, the grounds would include a landscaped garden area and curved walk way. • The building had designated parking but as part of the day centre activates package, those attending would be picked up and dropped off by taxi. • The charity boasted a large bank of volunteers, although more help and support would be welcomed. Especially donations to the new hub to help with the renovations. <p>The chairman thanked Emma for the presentation.</p>
9.	<p><u>Health & Wellbeing Group</u></p> <p>Jacqui Abbott, Community Engagement Manager, introduced the item and referred to the report and grant included in the agenda.</p> <p>Resolved</p> <p>To approve £250 towards the funding of the All Things Carers event to cover hire of rooms, publicity and marketing and refreshments.</p>
10.	<p><u>The H.N. Dewey House Trust</u></p> <p>The Chairman referred to the report included in the agenda.</p> <p>During the debate some concerns were raised concerning the wording of the</p>

	<p>recommendations that were to be decided on. Councillor Newbury expressed his concerns and sought clarification on; who had the final decision/ power to devolve the legacy to the Town Council and that the wording of the recommendations was incorrect as it stated that Wiltshire Council was not the beneficiary but could devolve the legacy to Warminster Town Council. This did not make sense.</p> <p>Following the debate it was;</p> <p>Resolved</p> <p>To recommend that Warminster Town Council becomes the proper beneficiary of the H.N. Dewey Will Trust and that Warminster Town Council is the successor to West Wiltshire District Council in this matter. Disbursements would therefore be devolved to the Town Council.</p> <p>Solicitors from Wiltshire Council to ensure that the correct legal procedure is followed to ensure that Warminster Town Council can disburse the funds.</p>
11.	<p><u>Community Area Transport Group</u></p> <p>The Chairman open the items and referred to the CATG notes within the agenda pack.</p> <p>It was also noted that a petition had been received from the residents of Newport road regarding parking issues on the road. The petition had been discussed at the CATG meeting and currently with the towns development team at Wiltshire Council.</p> <p>Resolved</p> <p>To approve schemes:</p> <ul style="list-style-type: none"> • 5568 – Whitfield Close/ Woodcock Road for dropped kerbs and 20mph along Woodcock Road. • 5729 – Hospital of St John, Heytesbury for dropped kerbs.
12.	<p><u>Area Board Funding - Community Area Grants</u></p> <p>The area board considered the following applications seeking 2017/18 Community Area Grant funding:</p> <p>Decision</p> <p>To defer the application for funding for Wiltshire Medieval Society for more</p>

	<p>information.</p> <p>To award Friends of Warminster Park £5000 for a haulage road for a new skate park.</p> <p>To award Chitterne Parish Council £1255.90 for a speed indicator devise for traffic management.</p>
13.	<p><u>Warminster Regeneration Working Group</u></p> <p>An update was provided noting that the working group had been advised that it was not the right time to regenerate retail in the current climate. The aim of the group would be to get ready for when the market improves.</p> <p>Currently the working group were studying options for the car park and opportunities for a Police site were being explored.</p> <p>Membership of the steering group would be explored and a suggestion was made to ensure that the steering group was representative of the community. The Town Council were represented on the steering group.</p>
14.	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
15.	<p><u>Future Meeting Dates</u></p> <p>The next meeting of the Warminster Area Board would take place on the 4 January 2018 at the Warminster Civic Centre.</p>

Report to Warminster Area Board
Date of meeting 1st March 2018
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below. Also to note items listed under point five of this report.

A Local Youth Network Management Meeting was held on 20th February 2018 where 1 grant applications was submitted for recommendation

Applicant	Amount requested	LYN Management Group recommendation
Youth in Focus	£1985.00	Award in full

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councilors will need to be satisfied that Youth Grant Funding awarded in the 2017/18 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councilors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councilors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councilors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

3. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure

4.1. For 2017/18 Warminster Area Board was allocated £17,285.00

4.2. The Warminster Area Board Youth Funding balance for 2017/18 is £1985.00

4.3. All decisions must fall within the Youth Funding allocated to Warminster Area Board.

If funding is awarded in line with the LYN recommendations outlined in this report Warminster Area Board will have a Youth Funding balance of £0.00

5. LYN report

A Local Youth Network Management Meeting took place on 20th February 2018 where 1 recorded grant applications was submitted.

6. Legal Implications

There are no specific legal implications related to this report.

7. Human Resources Implications

There are no specific human resources implications related to this report.

8. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

9. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Locality Youth Facilitator has assessed this application agreed it meets safeguarding requirements.

10. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
556	Youth in Focus	Youth in Focus	£1985.00
Project description Short paragraph description of the project: Youth In Focus Street Base Youth work is one of the models of youth work practice that works with vulnerable young people. SBYW takes place in and around young people's own territory such as streets cafes parks and in areas that are appropriate to them and on their own terms. We support young people to assess their values attitudes and ambitions as well as their personal and social development. This practice is a voluntary engagement between us youth workers and young people to help them utilises a range of community engagement with Warminster community area.			
Recommendation of the Local Youth Network Management Group It was agreed to award the full amount of £1985.00 towards the project			
Conditions apply None			

No unpublished documents have been relied upon in the preparation of this report

Report Author Name, Jan Bowra Locality Youth Facilitator
Email: janette.bowra@wiltshire.gov.uk

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Health and Wellbeing Steering Group Meeting

Civic Centre

Tuesday 20 February 2018

10am – 12 noon

In attendance: Keith Humphries (Chair) Dave Reeves (Avenue Surgery Patient Participation Group); Bernice Robbins (Champion); Babs Harris (Alzheimer's Support); Jacqui Abbott (Wiltshire Council); Diane Jenkins (Alzheimer's Society); Tracey Willmot (SEAP); Trish Barker (U3A); Bob Morgan; Helen Morgan; Ellie Simmonds (Avenue Surgery)

1. **Apologies:** Cllr Andrew Davis; Pippa Webster (Age UK) Jackie Maton (Carers Support) Deborah Gogarty (Older People's Champion)

2. Notes and matters arising

Notes of last meeting were fine. Matters arising would be covered under the items in the agenda.

3. OP Champion Report

See attached Champion's report

Lots of useful work undertaken by the new Champion including collation of activities available.

Need to amalgamate the databases from Keith

Action: JA DG

4. Carers Champion Report

See attached Champion's report

Bernice had signed up for a presenter's course – with WCR – has been updating listers with health and wellbeing information.

HWB group would like a regular slot and Barry Mole will consider this.

A Forward work Plan would be useful.

Talk to Barry Mole regarding a regular slot

Action JA

5. Updates

i. Adult Care Transformation

Results from this consultation are very similar to previous consultations. The question will be around the differences that are made; i.e. outcomes.

Wiltshire Council team leading on this will be attending the Social Care Forum - Weds 7 March 12 noon – 2pm, Civic Centre.

ii. Dementia Centre

Foundations for the bridge are in progress.

Launch date 8th May 2018

4 jobs will be advertised shortly, the Centre Manager is already in post

12 places every day for people with dementia.

Tuesday to Friday

There is also a possibility to run community type activities such as a dementia café.

There will be a club for new members on Monday

Dementia Advisors in situ

Volunteers will be able to offer their services – social media and Alzheimer's Support

Painting day – volunteers just walked in off the street – great effort.

iii. SEAP

Tracy Willmott gave a brief update on this service: Support; empower; advocate; promote. PALS help with “on the spot” issues. SEAP are independent of NHS and deal with **formal** complaints.

SEAP help people with the NHS complaints procedure; meetings; home visits; SEAP step out if there is a legal route.

iv. Avenue Surgery

Update provided by Dave Reeves and Ellie Simmonds. Carers Coffee mornings would take place at the Civic Centre - 5 volunteers from patient group – these will be quarterly when the Doctors have an “Away Day”

Telephone call waiting varies – Monday mornings always very busy after the weekend.

Prescribing nurses at the surgery – there are nurses who can do this, not just the Doctor.

Patient group is going well. Engaging closely with the CCG and has a good relationship and this works, e.g. the POD service.

KH mentioned PUSH service – costs quite a lot of money so maybe worth avoiding.

Prostate Cancer – could David please check what is available to help with publicity –

Action DR

HWB group to help with publicity

v. Age UK Wellbeing project

Jacqui gave update on behalf of Pippa Webster from Age UK. There would be a new “wellbeing” service launched in Warminster which replaces the befriending service – a lighter touch, time limited service. Volunteers will help people get out and about and join activities available in the community.

vi. Side by Side Service

Diane Jenkins, Alzheimer’s Society informed the meeting of a new service which matches volunteers with people with dementia to continue with their likes and their hobbies. Anything from golf, to coffee, to chats, to help with hi fi!

Telephone volunteers who use silver line system – rings 4 people every week. The Side by Side service is looking for volunteers – flexible plus expenses. Training, references and a DBS check. Users will need a dementia diagnosis and the service is not time limited. Referrals from GP surgeries and carers amongst others.

Care Agencies – need better information sharing.

There will be a platform on the blogsite for agencies to advertise for their volunteers.

Keith suggested that the work of varying agencies needed to be better understood.

Action: Keith to meeting with Bernice to discuss the varying services on offer.

vii. Social Care Sub Group 7 March

Forward workplan from this group and a forward workplan from the Forum. Forum is an information and joining up of disparate organisations.

Each body should see each other’s notes.

Action; JA & DR

viii. Wellspring

Helen Morgan gave an update of the Wellspring project:

This began on October 2017 – it is a small group for lonely, isolated people to attend a drop-in centre.

10 volunteers are in place with training, e.g. exercise, family support, alzheimer's support, anxiety, First aid; fire training; food hygiene.

So far, 10 people are attending regularly and 2 attendees are looking to becoming volunteers. Progression is seen when people reach potential, whatever that may be. Publicity via Warminster Community Radio; the Avenue Surgery; leaflets; Spec Savers etc.

Wilts Foundation Trust has provided funding for rent into the next year. This tops up the grant funding from Area Board.

4. Future Initiatives and Funding requests

Health Fair

The group agreed to hold a Health Fair on 28 April and recommended a budget of **£625**

This is broken down as follows:

Room hire	180
Tea, coffee etc	55
Surgery tests	200
Publicity – advert, leaflets, poster	100
Stall costs (e.g. healthy eating)	90
Total	625

Action: JA to take to Area Board

Form working group

AOB

Wiltshire Walking App - Jacqui introduced the walking app project which the community engagement team is working on. The group felt it would be good to see the product first and then support the use of the app later. Warminster walkers had recently produced a paper map of the town centre which was very well used.

Community Transport

The group agreed that further research was required to identify the gaps in community transport. It would be useful to have a simple questionnaire survey.

David Reeves suggested that would discuss this with the Avenue surgery in the first instance.

Action: DR

Appendix I

**H & W Steering Group – Carer Champion's
Update 5/1/18 – 19/2/18**

From previous report:

- ◆ Alzheimers Support Day Centre at Silk Works planned opening understood to be delayed 6-8 weeks ?Mid April. Visit to Mill St Day club planned soon.

Subsequent Activities

- ◆ 10/1/18 AWP Wiltshire Care Forum: Updates from WSUN, Wiltshire Mind & trustwide Service User Group + Presentation by AWP Safeguarding Team
- ◆ 16/1/18 Avenue Surgery PPG
- ◆ 17/1/18 Parent Carers contacted for permission to visit their group. Response awaited.
- ◆ 30/1/18 CSW Carers' Cafe Warminster - Subsequently information found for distressed mental health parent carer.
- ◆ 31/1/18 Began WCR 10 week Presenters' course.
- ◆ 17/2/18 Attended WCR Community Chest to broadcast information on Young Carers and Young Adult Carers.

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Carry Forward:

- 13/2/18 AWP Carers Meeting in Bath delayed at short notice
- 21/2/18 Avenue Surgery Carers Coffee Morning
- 22/2/18 Visit Carers Support Wiltshire head office to catch upon current services.  
Wiltshire Mental Health Needs Assessment still not located.

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**Health and Wellbeing Fund Grants Application**

**1) Is my organisation eligible?**

|                                                                            | Yes | No |
|----------------------------------------------------------------------------|-----|----|
| I am applying on behalf of a political party                               |     | X  |
| My application is for religious activities                                 |     | X  |
| I am applying on behalf of a statutory body                                |     | X  |
| I am applying on behalf of a school for curricula activities               |     | X  |
| My application is for the sole benefit of an individual                    |     | X  |
| I am applying on behalf of a private/profit making/commercial organisation |     | X  |

**2) Is my project eligible?**

|                                                                                                  | Yes | No |
|--------------------------------------------------------------------------------------------------|-----|----|
| My project takes place in Wiltshire                                                              | X   |    |
| My project has already started                                                                   |     | X  |
| My project is to train fundraisers and/or trustees                                               |     | X  |
| I had funding for this project last year                                                         |     | X  |
| Since April we have already received Area Board funding for this project                         |     | X  |
| The primary purpose of this project is to raise funds for another organisation                   |     | X  |
| From April this year I will be seeking funding from more than 3 Area Boards for the same project |     | X  |
| I have made more than 2 applications to the same Area Board since last April                     |     | X  |
| If I receive a grant the money will be used within one year of the date of the award             | X   |    |

**3)**

|                                                      | Yes | No |
|------------------------------------------------------|-----|----|
| Are you applying on behalf of a Town/Parish Council? |     | X  |

**4) Is yes to Q3 why can this not be funded from the Parish Precept?**

5) Project title

Alzheimer's Support: Warminster Dementia Centre – Creating a Community Facility

6) Project summary

Alzheimer's Support is undertaking a major project to refurbish The Old Silk Works in Warminster, in preparation for the opening of our new dementia centre in the spring.

The star of the show is the new day club - a multipurpose area that will enable us to offer a range of services and activities to both our users and the wider community (from Memory Cafes and Movement and Music for the Mind, through to volunteering opportunities).

We have a shopping list of essential items that we require in order to equip this facility and make it accessible and useful for a wide range of users and community groups – from items such as crockery, games and musical instruments, through to audio/visual equipment. In addition, we are seeking seed-funding to support the costs of facilitating a new Memory Café, once the centre is up and running.

7) Which Area Board are you applying to?

Warminster

8) Please tell us which themes your project supports?

|                                                 |   |
|-------------------------------------------------|---|
| Theme                                           | Y |
| Children and Young People                       | Y |
| 2012 Olympic Legacy                             |   |
| Arts, crafts and culture                        |   |
| Countryside, environment and nature             |   |
| Economy, enterprise and jobs                    |   |
| Festivals, pageants, fetes and fayres           |   |
| Food, farming and local markets                 |   |
| Health, lifestyle and wellbeing                 | Y |
| Heritage, history and architecture              |   |
| Inclusion, diversity and community spirit       | Y |
| Recycling and green initiatives                 |   |
| Safer communities                               |   |
| Sport, play and recreation                      | Y |
| Transport and roads                             |   |
| Technology and digital literacy                 |   |
| Other                                           | Y |
| If other, please specify: Older people & Carers |   |

9) Finance – if you are a new organisation and do not have accounts, please leave blank.

Your latest accounts:

Month: March

Year: 2017

|                              |               |
|------------------------------|---------------|
|                              | £             |
| Total income                 | £1,162,504.00 |
| Total expenditure            | £1,213,613.00 |
| Surplus/deficit for the year | £-51,109.00   |
| Free reserves currently held | £259,380.00   |

Why can't you fund this from your reserves?

Our free reserves have only now reached the recommended level at which it could sustain our business operations for a three month period.

10) Project finance

|                                |         |
|--------------------------------|---------|
|                                | £       |
| Total project cost             | 7917.00 |
| Total required from Area Board | 3357.00 |

Please itemise your project expenditure and project income

- List **ALL** expenditure in a general format eg. Materials 10.00, Tools 5.00
- List **ALL** income **except the amount required from the Area Board** eg. Donations 20.00 [help](#)
- Please enter in money format **with pence** but no pound sign or comma or p. Eg 15000.00
- If your organisation reclaims VAT you should exclude VAT from the expenditure
- Please ensure you **TOTAL** both columns correctly.
  - Expenditure column should equal Total project cost in Part One.
  - Income column should equal Total project cost **minus** Total required from the Area Board.
- Here is an example layout, including how to display in kind contributions [help](#)

| Itemised expenditure                                      | £   | Itemised Income<br>Eg "reserves"                    | £   |
|-----------------------------------------------------------|-----|-----------------------------------------------------|-----|
| Burco Boiler                                              | 275 |                                                     |     |
| Tea Trolley                                               | 150 |                                                     |     |
| Crockery & cutlery                                        | 500 | Donations/funding sought from<br>Whitehall & Leekes | 500 |
| Musical instruments (including<br>electronic keyboard)    | 875 | Electronic keyboard donated by<br>private donor     | 750 |
| Flat screen TV & mount                                    | 850 | Funds raised through capital appeal                 | 850 |
| iPads (x2)                                                | 900 | Funds raised through capital appeal                 | 900 |
| Overhead projector & screen                               | 400 |                                                     |     |
| Music system & speakers                                   | 400 |                                                     |     |
| Memory Café facilitator<br>(based on 12 monthly sessions) | 600 |                                                     |     |

|                                                                         |                |                                         |                |
|-------------------------------------------------------------------------|----------------|-----------------------------------------|----------------|
| Memory Café volunteer expenses<br>(based on 3 volunteers x 12 sessions) | 567            | Volunteer time (gift in kind)           | 360            |
| Memory Café refreshments<br>(based on 12 sessions)                      | 2400           | Food donations form Fareshare and Tesco | 1200           |
| <b>Total</b>                                                            | <b>7917.00</b> | <b>Total</b>                            | <b>4560.00</b> |

11)

|                                                                                                                     |   |    |
|---------------------------------------------------------------------------------------------------------------------|---|----|
|                                                                                                                     | Y | N  |
| Have you or do you intend to apply for a grant for this project from another area board within this financial year? |   | No |

12) Please list all other area boards to which you are applying/intend to apply

13) Please tell us WHO will benefit and HOW they will benefit from this project? (max 2000 characters)

The refurbishment of The Old Silk Works in Warminster, will allow Alzheimer’s Support to provide a centre incorporating a range of projects to improve people’s ability to live well with dementia in the Warminster area.

It will include a day club, a venue and hub for our community activities, a base for our award winning Home Support service in the Warminster and Westbury area and a base for our Dementia Advisers in the Warminster Westbury and southern Wiltshire areas.

The new multipurpose activity room will enable us to enrich the range of services in the local area for people with dementia and their family carers. Day Clubs will provide up to 48 people with specialised support in a relaxed, social setting each week. Carers tell us that day clubs provide much-needed “me-time”, which helps to reduce social isolation, provide respite and allows carers to hold down jobs or work in the home.

When the space is not being used to run day clubs, community activities including Movement and Music for the Mind, Carers Support Groups and Art groups, will take place - supporting over 120 people each week. Non-public office space will also be used by our service staff to coordinate their community work in the south of the county.

Information sessions will be run at the Dementia Centre that will raise awareness within targeted community groups. The front reception will also be open to the general public and will provide information to anyone interested in or affected by dementia.

The central location of the dementia centre will also allow for greater community participation. The facility will be available for groups to run health and well-being activities, aimed at providing support for ageing populations, inclusive to the needs of people with dementia (for example, Memory Cafes). There will also be volunteering opportunities for people of all ages and backgrounds; volunteers are the backbone of our work and we are liaising with the wider community to recruit volunteers – for example, identifying opportunities to work in partnership with organisations such as Wellspring.



14) How will you monitor this?

Alzheimer's Support has robust monitoring and Evaluation processes in place. We provide monthly reporting for all service activities, based on contractual obligations with Wiltshire Council and the local Clinical Commissioning Group CCG, and our Home Support Service is a registered service and therefore subject to inspection by the Care Quality Commission CQC.

Our community support and activities are closely monitored through our evaluation framework, which gathers qualitative and quantitative information - from the number of dementia friendly activities, numbers of attendees and numbers of community volunteers, through to personal experience of our services and suggestions and comments to inform improvement of our offer. Information is reviewed by the senior management team on a six-weekly basis and in turn by the Board of Trustees and Finance Sub-committee at their quarterly meetings.

15) If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

A portion of the project costs are capital expenditure and will be listed as assets.

In terms of revenue funding, our income streams are very diverse and we vigorously fundraise in all areas. Our experience shows that once a group is established and has made connections with the local community, we enjoy a lot of support and good will and members/participants feel ownership of their group, which also translates into financial support and/or sponsorship. This will help to sustain the Memory Café after any grant-funding is spent. Support from volunteers also means that we can run our services efficiently and with minimum staffing costs, which contributes to sustainability.

16) If this application forms part of a larger project (eg building a new village hall) please state what the project is and approximately how much the overall project will cost

This funding application is part of a major project to renovate and refurbish The Old Silk Works in Warminster to provide a centre that will incorporate a range of community projects to support people living in the local area to live well with dementia. The total capital cost of the project is £206, 994.00.

## 17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):**

### Quotes:

- I will make available on request the quotes for this project. We require: 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above) \*required field

### Project/Business Plan:

- For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

### Accounts:

- I will make available on request the organisation's **latest accounts** \*required field, if inserted data at Q.10a

### Constitution:

- I will make available on request the organisation's **Constitution/Terms of Reference** etc. \*required field

### Policies and procedures:

- I have all the **necessary and relevant** policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments in place and will make them available on request. \*required field

### Other supporting information (Tick where appropriate, for some project these will not be applicable):

- I will make available on request evidence of ownership of buildings/land
- I will make available on request the relevant planning permission for the project.
- I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

### And finally... \*required field

- The information on this form is correct, that any award received will be spent on the activities specified.

| Signature | Name         | Position                     | Date       |
|-----------|--------------|------------------------------|------------|
|           | Nicky Thomas | Trusts & Foundations Manager | 28/02/2018 |



|                        |                              |
|------------------------|------------------------------|
| <b>Report to</b>       | Warminster Area Board        |
| <b>Date of Meeting</b> | 01/03/2018                   |
| <b>Title of Report</b> | Community Area Grant funding |

**Purpose of the report:**

To consider the applications for funding listed below

| <b>Applicant</b>                                                                                                                                                                           | <b>Amount requested</b> |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| <b>Applicant:</b> Maiden Bradley Village Hall<br><b>Project Title:</b> Maiden Bradley Memorial Hall Replacement Electric Cooker<br><br><a href="#">View full application</a>               | £650.00                 |
| <b>Applicant:</b> Horningsham Parish Council<br><b>Project Title:</b> Henry Worsely Shackleton Solo Adventure Play Ground<br><br><a href="#">View full application</a>                     | £4500.00                |
| <b>Applicant:</b> Warminster Town Council<br><b>Project Title:</b> Community event advertising banners<br><br><a href="#">View full application</a>                                        | £2400.00                |
| <b>Applicant:</b> Alzheimer's Support<br><b>Project Title:</b> Warminster Dementia Centre - Decorating Materials<br><br><a href="#">View full application</a>                              | £680.55                 |
| <b>Applicant:</b> All Saints Maiden Bradley Volunteer group<br><b>Project Title:</b> All Saints Church Maiden Bradley Volunteer Grounds Group<br><br><a href="#">View full application</a> | £250.00                 |

**1. Background**

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board](#)

## [Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

### **2. Main Considerations**

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

### **3. Environmental & Community Implications**

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

### **4. Financial Implications**

Financial provision had been made to cover this expenditure. If the Area Board approves all of the grants, the total expenditure will be £8,480.55. There is £8,480.55 left in the Community Area grants budget. This leaves a balance of zero.

### **5. Legal Implications**

There are no specific legal implications related to this report.

### **6. Human Resources Implications**

There are no specific human resources implications related to this report.

### **7. Equality and Inclusion Implications**

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

### **8. Safeguarding Implications**

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

### **9. Applications for consideration**

| <b>Application ID</b>                                                                                     | <b>Applicant</b>            | <b>Project Proposal</b>                                  | <b>Requested</b> |
|-----------------------------------------------------------------------------------------------------------|-----------------------------|----------------------------------------------------------|------------------|
| <a href="#">2715</a>                                                                                      | Maiden Bradley Village Hall | Maiden Bradley Memorial Hall Replacement Electric Cooker | £650.00          |
| <b>Project Description:</b><br>To provide a new electric cooker at Maiden Bradley Village Hall. To enable |                             |                                                          |                  |

catering to take place for community events. A recent Health Safety check has condemned the cooker in place. There was no visual way of picking up the fault.

**Input from Community Engagement Manager:** Warminster Area Board has funded kitchen equipment previously but this did not include the cooker which is many years old and unsafe. The community hall is a much-needed facility in the rural village of Maiden Bradley. This would be capital funding and match funding is in place.

**Proposal**

That the Area Board determines the application.

| Application ID       | Applicant                  | Project Proposal                                    | Requested |
|----------------------|----------------------------|-----------------------------------------------------|-----------|
| <a href="#">2717</a> | Horningsham Parish Council | Henry Worsely Shackleton Solo Adventure Play Ground | £4500.00  |

**Project Description:**

To provide play equipment open to the community at all times. Longleat Estate has for many years enabled the parishioners of the parish to use the estate for recreational use. The Estate has in the last two years closed its gates to parishioners and effected a lock down approach to the Estate. The children of the community have now no play areas. The nearest play area is a car journey of 5.5 miles with no footpaths or regular bus service through the parish. This has now made Horningsham a deprived area for safe outdoor play. The Community approached the Parish Council to make provision for the children in the parish especially as the amount of families within the estate has now increased considerably. A petition with 303 signatures was been presented to the Parish Council this has come from the community and those that frequent the parish. The Play area is to be named after the famous adventurer Henry Worsley who lived in the parish for some time it was felt that the adventure play area should be aptly named in his memory. A nationally publicised event will be held for the opening.

**Input from Community Engagement Manager:**

There is no funding available for play parks from Wiltshire Council centrally and applicants are encouraged to approach other funders and also the Area Boards. This will be a much needed play area for children from Horningsham who have no play areas in the area. This would be capital expenditure and match funding is in place.

**Proposal**

That the Area Board determines the application.

| Application ID       | Applicant               | Project Proposal                    | Requested |
|----------------------|-------------------------|-------------------------------------|-----------|
| <a href="#">2760</a> | Warminster Town Council | Community event advertising banners | £2400.00  |

**Project Description:**

We wish to purchase 12 sets of banner pole fittings to be mounted on lampposts in the town plus two sets of double-sided banners. The fittings will hold 800mm x 2000mm vertical banners which will be used to advertise community events in Warminster. The general feedback following many town events is that people did

not know they were happening. Many people have suggested that banners would be the best way to advertise. We would like to get the banners in place in time for Spring in the Park on 6th May when we are having a community family event in the park. Rowing boats will be relaunched on the lake. This will be the first time this event has been held so we are keen to try a different method of bringing it to the attention of the community. The usual methods employed include advertising in local publications and social media. We also produce flyers and posters. None of these have proved particularly successful so we are looking for a greater impact. We would also like a set of banners for Inspire on 8th July as the budget set for that event will not cover the additional costs of 12 banners.

**Input from Community Engagement Manager:**

These banners will be used by the Town Council and community groups to advertise events and these banners will be used annually. This will encourage community involvement and engagement and help strengthen communities. Capital expenditure and match funding in place.

**Proposal**

That the Area Board determines the application.

| Application ID       | Applicant          | Project Proposal                                  | Requested |
|----------------------|--------------------|---------------------------------------------------|-----------|
| <a href="#">2766</a> | Alzheimers Support | Warminster Dementia Centre - Decorating Materials | £680.55   |

**Project Description:**

Alzheimers Support is undertaking a major project to refurbish The Old Silk Works in Warminster in preparation for the opening of our new dementia centre in the spring. Partition walls have been created to re-configure the space to include offices a meeting room kitchen cloakroom and storerooms. The star of the show is the new day club - a multipurpose area which will enable us to offer a range of services and activities. MDF has been used to create partition walls and we are seeking funding for the purchase of fire-retardant paint for these sections - a fire safety requirement. We have a team of volunteers lined up from local businesses and the community to do the painting.

**Input from Community Engagement Manager:**

This is a new Dementia Centre which is not part of the core funding for Alzheimer's Support. This will contribute towards the centre. This is capital funding as it is a major refurbishment.

**Proposal**

That the Area Board determines the application.

| Application ID       | Applicant                                 | Project Proposal                                         | Requested |
|----------------------|-------------------------------------------|----------------------------------------------------------|-----------|
| <a href="#">2769</a> | All Saints Maiden Bradley Volunteer group | All Saints Church Maiden Bradley Volunteer Grounds Group | £250.00   |

**Project Description:**

A replacement Strimmer for the volunteer Group to maintain the churchyard

**Input from Community Engagement Manager:**

The Churchyard is a community facility tended by volunteers in the community for the benefit of the wider community and as such meets our grants criteria. As the project is for £250 only, there is no match funding requirement.

**Proposal**

That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report

**Report Author:**

Jacqui Abbott

Community Engagement Manager

01722 434344

[Jacqui.Abbott@wiltshire.gov.uk](mailto:Jacqui.Abbott@wiltshire.gov.uk)

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**WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION TRACKER/ NOTES LOG  
2017.**

8<sup>th</sup> February 2018

|    | Item                           | Update                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Actions / Recommendations | Priority<br>1= High<br>2=Low | Who |
|----|--------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|------------------------------|-----|
| 1. | <b>Attendees and apologies</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                           |                              |     |
|    | Present:                       | Cllr Andrew Davis (Chair); Martin Rose; Jacqui Abbott (Wiltshire Council) Veronica Mills (Warmister Town Council); Spencer Drinkwater (Wiltshire Council) Cllr Tony Jackson (Wiltshire Council) ; Simon Jasper (Corsley Parish Council); Keith Muston (Chapmanslade); Mike Perry (Bishopstrow Parish meeting); Len Turner (WVCP); Kate Plastow (Longbridge Deverill and Crockerton) Heather Parks (Heytesbury Parish Council); Denise Nott (Wiltshire Council) Simon Wager (Maiden Bradley Parish Council); Patrick Nixon (Maiden Bradley Parish Council); |                           |                              |     |
|    | Apologies:                     | Fiona Fox; Sue Fraser;                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                           |                              |     |
| 2. | <b>Notes of last meeting</b>   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                           |                              |     |

|           |                                         |                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                |                                       |            |
|-----------|-----------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|------------|
|           |                                         | <p>The minutes of the previous meeting held were agreed at the Warminster Area Board on 7 Septemeber 2017.</p> <p>The Link can be found at:</p> <p><a href="#">Warminster Area Board Minutes 2nd November 2017</a></p>                                                                                      |                                                                                                                                                                |                                       |            |
|           | <b>Item</b>                             | <b>Update</b>                                                                                                                                                                                                                                                                                               | <b>Actions / Recommendations</b>                                                                                                                               | <b>Priority<br/>1= High<br/>2=Low</b> | <b>Who</b> |
| <b>3.</b> | <b>Financial Position</b>               |                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                |                                       |            |
|           |                                         | <p>The current balance for the Warminster CATG for 2017-18 up to and including the 31<sup>th</sup> January 2018 is <b>£204.16</b></p> <p>MR update 29/01/18. Increase in cost for Fuzzy Hill signs from £300.00 to £485.051. Increase in cost also required for The Close and Boreham Fields. See below</p> | <p><b>£6k currently allocated to The Close</b></p> <p>Budget 2018/19 likely to be £15,226. New orders cannot be issued until after April 1<sup>st</sup> 18</p> |                                       | MR         |
| <b>4.</b> | <b>Update on Top 5 Priority Schemes</b> |                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                |                                       |            |
| a)        | 3954 / 4185 The Close                   | <p>Design options limited given lack of available space. Warminster TC have arranged site meeting for 14<sup>th</sup> October with reps from commercial premises operating from The Close to look at issues and agree a way forward. MR spoken to Highways Enforcement and Waste</p>                        | <p>MR update 30/010/18 Meeting with FF of Warminster Town Council 16/01/18. Further options to</p>                                                             | 1.                                    | MR /FF     |

|  |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |  |
|--|--|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|
|  |  | <p>team about domestic bins blocking footway on The Close. See email dated 15<sup>th</sup> Sept.</p> <p>MR to look at footway camber along The Close. (2.5% typical cross-fall required)</p> <p>MR to check with Vicky Oates to see if metro count has been carried out.</p> <p>Meeting held on 14<sup>th</sup> October with WTC and owner of Prestbury Spots Bar. Outline design for footway improvements required before CATG meeting.</p> <p>06/12/16 Outline design for footway improvements presented to group. Cost likely to be in the region of £6k, but this may increase after firm costing prepared. CATG agreed to fund footway improvement work up to £6,000 subject to 25% contribution from WTC and confirmation of cost.</p> <p>WTC have undertaken some local consultation with residents and businesses. Businesses generally in support but two residents Mr &amp; Mrs Angus McAfee 16 The Close and Peter Miles and Elaine Holloway 15 The Close have sent details of near misses to their properties with buses, delivery vans and their extreme concern about the widening of pavements.</p> <p>29/03/17 The waste issue previously thought to have been resolved appears to be ongoing.</p> <p>A future meeting would be beneficial to sort out issues with footway / waste. Kynegston Court to be included Warminster Town Council to arrange.</p> | <p>be prepared to reduce extent of footway widening.</p> <p><b>MR recommends amended option B – to reduce impact of footway widening on road space for deliveries. This option will increase footway width and reduce effect of camber adjacent to Old Fire Station. <u>NOTE: Increase in cost from £6000 to £8300 due to temporary road closure</u></b></p> <p><b>Occupants of #15 and 16 The Close to be informed of decision.</b></p> |  |  |
|--|--|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|

|    |                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                     |    |    |
|----|-------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|----|----|
|    |                                     | <p>17/10/17 Meeting remains unarranged with both waste (to discuss commercial bins) and local residents to discuss proposed footway improvements.</p> <p>Need to move this forward as funds are allocated. Martin Litherland / Martin Rose / Fiona Fox to attend mtg with residents.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                     |    |    |
| b) | 4071 Victoria Road / Masefield Road | <p>Agreed as Priority 1 scheme at 09/09/15 meeting. Issue relates to roundabout visibility, &amp; safety</p> <p>MR – Site visit undertaken and initial options investigated. Signing &amp; lining improvements &amp; raise roundabout agreed. Approx. £5k. Town Council to confirm 25%</p> <p>MR update 23/5/16. Topo survey required due to inaccuracies of OS plan. Additional £1300 required.</p> <p>MR update 15/09/16. Design complete and issued to WTC on the 19th August for comment. To be presented to members at 3rd October meeting.</p> <p>CATG confirm acceptance of design/</p> <p>06/12/16 -MR explained detailed design 80% complete. Works order to be issued by end of Jan 17 Dec. Implementation likely during Spring 2017 due to requirement to install coloured surfacing</p> <p>12/07/17 -Programme date 29/09 – to 6/10. Additional cost due to electrics /ducting .Cost increase from £7,300, £10,500 to be agreed. CATG agreed to fund additional costs and Town Council has agreed the additional 25% funding.</p> | Works complete. Remove from Tracker | 1. | MR |

|    |                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                               |    |    |
|----|-------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|----|----|
|    |                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                               |    |    |
| c) | <a href="#">4226</a> / Townsend Chitterne | <p>Speeding concerns. MR - Please Note 3 no. Metro counts undertaken at separate locations along Townsend in December 2014. 85th percentile speeds range 26.6 – 32.2mph. Mean speed 22.2 – 25.4mph.</p> <p>Allocated as a PRIORITY 1 SCHEME – Options to be prepared for discussion at next meeting.</p> <p>MR update 23/5/16. Outline plans issued to Chitterne PC for comments 23/05/16</p> <p>MR update 15/09/16. Scheme currently on hold following concerns raised by Chitterne PC.<br/>Further representation received from local residents unhappy with decision and further metro-count undertaken. Result<br/>Southbound AV = 26mph<br/>85th % ile = 30.6mph<br/>Northbound AV = 29.3mph<br/>85th % ile. 34mph</p> <p>Update 23/11/16. Issue on hold pending feedback from Chitterne PC. To be discussed at 7th December meeting.</p> <p>Update - 06/12/17 20mph limit agreed with light touch measures to be implemented</p> <p>Estimated cost of £7k to include improvements to Gateway / legal etc. 25% contribution required from PC. Mike Lucas to check with PC ready for next CATG.</p> | <p>MR update 31/01/18<br/>Works complete. Coloured surfacing deffered to Spring / summer. Repeat metro-count requested.</p> <p><b>Remove from tracker</b></p> | 1. | MR |

|    |                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                         |  |    |
|----|----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|--|----|
|    |                                  | <p>29/03/17 Outline plan of proposal issued to PC on 23/02/17. Response received on the 14/03/17 giving support to the proposal. TRO Schedules to be issued to Regulatory Team for processing. Implementation likely late summer.</p> <p>12/07/17 Advert – 30th June 2017<br/>End of objection – 24th July 2017. If no objections are received, implementation will be late summer</p>                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                         |  |    |
| d) | <a href="#">4537</a> West Street | <p>Problems with HGV's mounting pavement, concerns re. speed</p> <p>MR update 15/09/16. Site inspection required.</p> <p>06/12/16 Site meeting arranged with WTC and residents 9/12/16. Depending on outcome outline design / costing to be prepared.</p> <p>17/03/17 Option and costing to be presented to CATG for discussion at 24/03 meeting. Awaiting allocation to Priority 1</p> <p>29/03/17 Assigned Priority 1</p> <p>Agreed allocation of £3500 with 25% contribution required from WTC. FF to take back to Town Development Committee &amp; then back to CATG. Town council to speak to Spencer Drinkwater re. HGV voluntary agreement.</p> <p>12/07/17 Additional 5. bollards requested on southern side between #67 - 71. Additional cost of approximately £1,100 to £4,700. TC contribution to be discussed.</p> | <p>MR – update 31/01/18<br/>Bollard and lining works complete. Signs outstanding.</p> <p><b>Remove from tracker</b></p> |  | MR |

|    |                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                         |    |         |
|----|--------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|----|---------|
|    |                                                        | <p>Town Council has agreed the additional funding for extra bollards</p> <p>CATG has agreed the additional monies and will proceed with project subject to agreement of bollard style with residents.</p>                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                         |    |         |
| e) | <a href="#">4538</a> Boreham Fields                    | <p>Request for review of parking arrangements outside retail units</p> <p>MR update 15/09/16. Site inspection required Could tidy the area in terms of resurfacing area &amp; bollards.</p> <p>29/03/17 Agreed new Priority 1. Agreed to retain parallel parking arrangement, resurface footway and replace damaged kerbs. Estimated cost around £6k (TBC) with 25% contribution from Town Council.</p> <p>12/07/17 Design work ongoing. Indicative costs £6k. Town Council has agreed their 25% contribution based on costs of £6k. Project to go forward</p>                                                                      | <p>MR – update 30/10/17 Design work ongoing. Works during spring / summer 18. Note there will be additional costs of £1000 required for these works</p> | 1. | MR      |
| f) | <a href="#">5230</a> Whitbourne Springs/ A362 junction | <p>At the E junction of the A362 with Whitbourne Springs there are 2 one way accesses to the hamlet separated by a small grass triangle about 5m across. The hamlet end of the grass separating piece has been eroded by vehicles using the E most access and then exiting through the other access by cutting across the grassed area against the one way system back onto the A362.</p> <p>29/03/17 Priority 2 for all 3 issues raised from Corsley. MR will undertake site visits and report back to CATG when time permits. Action - CPC to liaise with Longleat Estate.</p> <p>12/07/17 Cost of required topo survey £1250</p> | <p>MR – update 31/01/18. On hold pending Priority 1 allocation.</p> <p><b>Design work to be progressed when time permits</b></p>                        | 1  | SJ / MR |

|    |                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                           |    |    |
|----|---------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|----|----|
|    |                                                               | <p>New Priority 1 - CATG agreed to fund subject to confirmation of 25% Parish Council contribution.</p> <p>05/10/17 Topo cost increase to £1350. 25% contribution agreed by PC topo survey received. Design options to be prepared when time permits .</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                           |    |    |
| g) | <p><a href="#">5232</a> Longhedge Whitbourne Springs</p>      | <p>Vehicles approaching Long Hedge from Whitbourne Springs on the wrong side of the road. Longleat traffic at the end of long journeys with full cars come off the A362 into the Whitbourne Springs one ways system and then go into a normal 2 way lane for the remainder of the journey through Long Hedge to the Longleat Knapp's Gate entrance. Just before Long Hedge there is a right hand bend followed by a blind crest before the lane drops into Long Hedge. The bend pushes vehicles onto the RH side of the road probably with drivers subliminally thinking they are on an estate road with a continuing one way system.</p> <p>Priority 1 Minor signing improvement Inc. additional 2 way traffic warning sign Approx. £250.00. Agree to fund subject to agreement of 25% contribution from Parish council</p> <p>05/10/17<br/>Works to be programmed. Most likely autumn 17</p> | <p>MR – update 31/01/18. Order issued awaiting implementation.</p>                                        | 1. | MR |
| h) | <p><a href="#">5529</a> C10 Corton / Coombe View junction</p> | <p>Traffic losing control on bend due to excessive speed. Slight adverse camber. Request for warning signs and road markings.</p> <p>12/07/17 Priority 1 .Site meeting has taken place. Options prepared for consideration of PC. Cost £1,350.00. Agree to fund subject to agreement of 25% contribution from Parish council.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <p>MR – update 31/01/18 Works complete. PC invoiced for contribution.<br/><b>Remove from tracker.</b></p> | 1. |    |



|    |                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                     |    |  |
|----|----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|----|--|
|    |                                                                                  | MR – update 05/10/17 Road markings complete. Signs erected by mid-October.<br>Incorrect sign erected on eastbound approach. Due to be replaced shortly                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                     |    |  |
| i) | <a href="#">5151</a> Bishopstrow                                                 | Request for White gates at both ends of the village street<br><br>29/03/17 Site visit required to assess siting options – MR.<br><br>02/07/17 Site visit undertaken. Village gates can be accommodated at southern terminal point. At northern end space on nearside by village nameplate. Cost installed <b>£900</b> per gate 1.0m wide. <b>£1000</b> per gate 1.5m Additional cost if signing changes required.<br><br>12/07/17 JA to invite rep from PC to next mtg and inform re: likely costs.<br><br>05/10/18 CATG have offered 2 gates only; £2k; £1500 from CATG; £500 from Bishopstrow Parish Meeting. | MR – update 31/01/18<br>Order Issued<br>Implementation spring 18<br><br><b>Order for gates to be placed shortly</b> | 1. |  |
| j) | <a href="#">5334</a> SatNav issues directing vehicles through Corsley back roads | Longleat traffic following satnav trying to access Longleat down Fuzzy Hill lane from its junction with the A362. This involves going across the Derford X roads and then past Wardens Farm back onto the main Geys Hill lane. The lane is single track and very steep the vehicles are often RVs or caravans and the crossroads is unexpected for those coming from outside the area<br><br>12/07/17 - MR to investigate and report back to group.<br><br>MR – update 05/10/17 Suggest sign 'single track road with plate 'no access for Longleat traffic'                                                     | MR – update 31/01/18<br>Order Issued<br>Implementation spring 18                                                    | 1  |  |



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| b) | <a href="#">3611</a> Chapmanslade, High Street | <p>Speeding and Highway safety concerns in High Street. Original item submitted 28/09/14. Request to reopen issue by PC</p> <p>CATG suggested “Advisory 20mph” scheme as part of TAOSJ. MR to send policy to Chapmanslade PC.</p> <p>MR update 15/09/16<br/>Meeting held with J House in August to discuss options for improvement.</p> <p>MR update 17/03/17 - Topo survey request made. £2,050.00 + vat. Issue remains on hold pending outcome of Barbers Farm development and possible Section 106 monies.<br/>29/03/17 - Issue to remain on hold.</p> | MR 31/01/18 On hold. No further action at this stage                                                               |    |    |
| c) | <a href="#">4694</a> Bath Road Warminster      | <p>Request for new footway link on Bath Road between Warminster School and Coldharbour playing fields.</p> <p>Site meeting with WTC and Bill Parks remains outstanding. MR to arrange.</p> <p>12/07/17 Meeting between MR / BP to be arranged.</p> <p>MR – update 05/10/17 Meeting to be arranged.</p>                                                                                                                                                                                                                                                    | <p>MR update 31/01/18 On hold. No further action at this stage</p> <p><b>MR and BP to arrange site meeting</b></p> | 2. | MR |
| d) | <a href="#">5096</a> Vicarage Street.          | <p>Request for speed monitoring and implementation of physical traffic calming measures with the enforcement of penalties for traffic violations.</p> <p>29/03/17 Metro count request to be issued. Location -close Emwell Street Junction; Action MR / Vicky Oates.</p>                                                                                                                                                                                                                                                                                  | <p>MR – update 31/01/18 SDR by Wren House Eastbound towards TC<br/>Mean = 23 mph<br/>85% Speed = 26 mph</p>        | 2. | MR |

|    |                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                  |    |                               |
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|    |                                            | <p>17/10/17 Metro count request issued. Awaiting results.<br/>MR – update 05/10/17<br/>Mean = 22.3 mph 85% Speed = 25.5 mph</p> <p>05/10/17 Metro count placed nr Emwell St. MR has asked for SDR to be attached to lighting column to get better indication of speed in correct area.</p>                                                                                                                                                                                                                                                                                                   | <p>Westbound (towards Bypass)<br/>Mean = 23 mph<br/>85% Speed = 29 mph</p> <p><b>Len Turner and Cllr Davis to take to Town Development meeting to look at other options.</b></p> |    | LT                            |
| e) | <a href="#">5112</a> Beechgrove Warminster | <p>Traffic not obeying Access Only restriction speeding a danger to road occupants and playing children. Request for greater Police enforcement.</p> <p>29/03/17 Issue to be referred to WTC Town Development Committee in first instance.</p> <p>17/07/17 Letter received from MP dated 16/06</p> <p>£7k of CATG monies already spent on Beech grove<br/>Bill &amp; Jacqui take to NTG<br/>Community to discuss with NTG<br/>No Entry' from Copheap Lane End could be considered subject to agreement with local residents.</p> <p>05/10/18 Bill Parks / Jacqui Abbott to raise at NTG.</p> | <p>MR update 31/01/18<br/>Issue on hold.</p> <p>JA took to the NTG meeting but police have not been in attendance</p>                                                            | 2. | FF<br><br>BP/<br>JA<br><br>JA |

|    |                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                               |    |           |
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| f) | <p><a href="#">5139</a> Ashley Place<br/>Warminster</p> | <p>Road layout re white lines right of way in Ashley Place. Cars which have right of way at junction are traveling too fast making very difficult for residents to exit their driveways. This junction was a marked as a T junction in the past but later got changed giving right of way to incoming traffic on a blind bend and this needs to be looked at before an accident happens. Children play on their bikes and scooters in this area and cannot be seen by traffic coming round the bend. I have also been informed that garden walls opposite the junction have been damaged in the past by cars coming round the bend too fast a T junction Slow sign would help alleviate this problem. when it was a T junction previously we did not have this problem.</p> <p>29/03/17 Site visit required - Action MR<br/>Issue to be referred to WC Town Development Committee – Action FF<br/>12/07/17 MR to revisit location and report back to group.</p> <p>MR – update 05/10/17.<br/>Site to be revisited JA to contact correspondent to check where and what the issue is as it is not clear from the site visits.</p> | <p>MR update 31/01/18</p> <p>On hold pending clarification of the issue from requester.</p> <p>JA visited requester on site. White lines at end of close, rather at the junction.</p> <p>CATG discussed at length 8.2.18. Members agreed that current arrangement best identifies the through route and change to priority would likely cause confusion to drivers. Decision made to leave the lines as they are. JA to update issue and inform requester</p> | 2. | JA/<br>MR |
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| g) | <a href="#">5167</a> Marsh St.                                          | <p>Request for Raised ridge at Marsh St. / Mount Lane junction.</p> <p>29/03/17 Action - MR to undertake site visit and report back to CATG.</p> <p>12/07/17 JA Go back and ask for more details from requester. Give details to Cllr Andrew Davis.</p> <p>31/01/18 JA did speak to correspondent but issue remains unclear from telephone conversation. There is a need to meet with the correspondent at the site to understand the issue.</p> | <p>MR update 31/01/18</p> <p>On hold pending clarification of the issue from requester.</p> <p>JA to visit with MR or AD</p>                                                                                                   | 2. | JA        |
| h) | <a href="#">5286</a> Speeding Deverill Road Warminster                  | <p>Speeding traffic in Deverill Road, Traffic using this stretch of road are speeding coming of the bypass and still doing approx. 60mph and from other direction coming up hill from Fore Street speeding up hill and then keeping speed up to the bypass. Speeds need to be checked between lamp posts No.50 and No.55.</p> <p>12/07/17 Metro Count to be organised MR</p> <p>MR – update 05/10/17 Awaiting metro-count results</p>            | <p>MR – update 31/01/18</p> <p>Deverill Rd NB<br/>Mean = 31.4mph<br/>85<sup>th</sup> percentile = 36mph</p> <p>Deverill Rd SB<br/>Mean 31.2mph<br/>85<sup>th</sup> Percentile – 35.6mph</p> <p>CSW team is being organised</p> | 2  | MR        |
| i) | <a href="#">5404</a> Foreminster Court onto Fore Street exit visibility | <p>Parking issue. As you exit the off-street parking at Foreminster Court onto Fore Street Warminster BA12 8DA there is a significant amount of vehicles parked on the side of the road. This makes it very difficult to exit onto the road safely as you have to edge your car out into the road to be able to see both ways. This has got significantly worse as an old car garage has recently been turned into flats on this road</p>        | <p>MR – update 31/01/18.<br/>On hold awaiting further instructions.</p> <p><b>MR to undertake site visit.</b></p>                                                                                                              | 2  | JA/<br>FF |

|    |                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                       |   |                          |
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|    |                                                             | <p>leading to an increase in the amount of vehicles needing to park nearby.</p> <p>12/07/17 JA to send WR1 form to requester. Town Development committee to discuss also.</p> <p>05/10/17 For agenda on next Town Development Committee</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                       |   |                          |
| j) | <p><a href="#">5406</a> Smallbrook Lane exit onto B4314</p> | <p>Exit from Smallbrook Lane is extremely dangerous. Due to lack of visibility due to parked cars white vans. Speed of cars using the B4314. A calming measure on the B4314 is required, cars are not adhering to the 30mile speed limit and even if they are you are still not visible exiting the lane. Needs traffic reducing to one lane with - narrowing chicanes allowing residents to exit safely. A notice to say that there is a hidden exit.</p> <p>12/07/17 - White hatching has been installed previously MR to view.</p> <p>MR – update 05/10/17. Further Site visit undertaken. Isolated traffic calming features in vicinity of junction not feasible. Hidden exit sign not permissible. Extensive waiting restrictions is the only option but would remove nearly all on-street parking provision Town Development Committee decided not to pursue – Wilts Council in agreement – take off list</p> <p>MR to look at costs of moving 30mph VAS to nearer Smallbrook Lane.</p> | <p>MR update 31/10/18.</p> <p>Relocation of VAS sign closer to Smallbrook Road approx. cost £1200. New sign not possible under current policy.</p> <p><b>Issue to go to next Town Development Committee for discussion 8.2.18</b></p> | 2 | <p>MR</p> <p>FF / AD</p> |
| k) | <p><a href="#">5568</a> Whitfield Close / Woodcock Road</p> | <p>05/10/18 Request for dropped kerbs onto Woodcock Road from Whitfield Road site. Request for 20mph along Woodcock Road</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <p>MR update 31/01/18</p> <p>2no. sites adjacent to access to Whitfield Close. West site. Length of new footway and 2 no. sides of</p>                                                                                                |   |                          |

|    |                                                |                                                                                              |                                                                                                                                                                                                                                                       |    |            |
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|    |                                                |                                                                                              | dropped kerb estimate<br>£3500 . East site 1 no side<br>possible Cost £900. On<br>hold                                                                                                                                                                |    |            |
| l) | <u>5729</u> Hospital of St John,<br>Heytesbury | 05/10/17 Request for dropped kerb – No further details<br>provided. MR to speak to requester | MR update 31/01/18<br>Awaiting confirmation of<br>dropped kerb site from PC<br><br><b>Drop kerbs required on<br/>one side of junction only.<br/>Estimated cost £900</b><br><br><b>MR to undertake site visit<br/>with PC</b><br><br><b>Priority 1</b> | 1. | HP /<br>MR |



| 6. New issues submitted since previous meeting. |                                                        |                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                 |                              |     |
|-------------------------------------------------|--------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|-----|
|                                                 | Item                                                   | Issue                                                                                                                                                                                                                                                                                                                                                                                                      | Actions / Recommendations                                                                                                                                       | Priority<br>1= High<br>2=Low | Who |
| m)                                              | <u>5752</u> High Street Maiden Bradley                 | Request for traffic claming and 20mph limit on the High St. Maiden Bradely.                                                                                                                                                                                                                                                                                                                                | <b>JA send Leanne Homewood's details for CSW<br/>7.5 tonne weight limit dependent on A350 /A303 improvements (Highways England)</b>                             | 2.                           |     |
| n)                                              | <u>5756</u> Boreham Road Warminster                    | Issues with ongoing speeding and parking problems along Boreham Road. An increase in commercial vehicles parking on Boreham Road has exacerbated the difficulty exiting both Rock Lane and Smallbrook Lane. Request for an extension of double lines on Boreham Road on the Western side of the entrance to Rock Lane and relocation of VAS to a point further east nearer to the Smallbrook Lane Junction | <b>JA to Send WR1 Form to requester</b>                                                                                                                         | 2.                           | JA  |
| o)                                              | <u>5757</u> King Street / Brook Street, Warminster     | Speeding concerns. Request for metro-counts                                                                                                                                                                                                                                                                                                                                                                | <b>JA to send details to MR</b>                                                                                                                                 | 2.                           | MR  |
| p)                                              | <u>5808</u> Masefield Rd (Shelly Way to Victoria Road) | Request for dropped kerbs across side roads (off Masefield Road) between Shelly Way to Victoria Road                                                                                                                                                                                                                                                                                                       | 2 sites (2 no. pairs)<br><br><b>Maybe gather together and prioritise, under "drop kerbs"</b><br><br><b>Needs to go to Warminster Town Development Committee</b> | 2                            |     |
| q)                                              | <u>5866</u> Lower / Upper marsh Road Warminster        | Speeding Concern. Request for speed humps.                                                                                                                                                                                                                                                                                                                                                                 | <b>Requires further information – to go to</b>                                                                                                                  | 2.                           |     |

|    |                                    |                                                                                                                    | Warminster Town Development Committee                                                                           |    |    |
|----|------------------------------------|--------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|----|----|
| r) | <u>5965</u> Bishopstrow village    | Speeding concern & conflict at narrow section in village .<br>Possible signs and road markings.                    | <b>MR to draw up proposal / cost and present at next meeting</b>                                                | 2. | MR |
| s) | <u>5990</u> Deverills Road to A350 | Deverills road off of the A350 after the Lower Pertwood Farm entrance. Loss of Control. Request for warning signs. | <b>Confusion re: relevant parish council. Brixton Deverill PC to be contacted to ascertain if they support.</b> | 2. |    |

|               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
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| 7.            | <b>Confirmation of Priority 1 Schemes (Max 5# to be progressed)</b>                                                                                                                                                                                                                                                                                                                                                                                                                             |
|               | <ol style="list-style-type: none"> <li>1. (3954 / 4185) The Close Footway widening works</li> <li>2. (4538) Boreham Fields – Footway / Parking Improvements.</li> <li>3. (5230)Whitbourne Springs /A362 junction improvements.</li> <li>4. (5151) Bishopstow Village Gates</li> <li>5. (5729) Heytesbury – dropped kerb</li> </ol>                                                                                                                                                              |
| Page 51<br>8. | <p><b>Any Other Business:</b></p> <ul style="list-style-type: none"> <li>• Heytesbury A36 signs / traffic issue. MR to visit site and discuss with PC</li> <li>• Newport residents parking request not a CATG issue – Traffic managers group is dealing with this. Assessment likely 2019</li> <li>• Investigation requested by Cllr Davis re. possible 20mph limit for Warminster Town Centre. To be discussed with Warminster Traffic working group.</li> </ul> <p><b>Footway Repairs</b></p> |
| 9.            | <b>Date of Next Meeting: TBC</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                |

**Warminster Community Area Transport Group**

**Highways Officer – Martin Rose**

**1. Environmental & Community Implications**

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

## 2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Warminster Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Warminster Area Board will have a remaining Highways funding balance of **£0**. **Note: Balance to be updated in April 18 following confirmation of 2018/19 funding.**

## 3. Legal Implications

3.1. There are no specific legal implications related to this report.

## 4. HR Implications

4.1. There are no specific HR implications related to this report.

## 5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

## 6. Safeguarding implications

6.1 There are no specific safeguarding implications related to this report.

| Warminster CATG                                                  |                   | 8th February 2018 Meeting                            |
|------------------------------------------------------------------|-------------------|------------------------------------------------------|
| <b>BUDGET 2017-18</b>                                            | £15,226.00        | CATG ALLOCATION 2017-18                              |
|                                                                  | £20,473.53        | 2016-17 underspend                                   |
| <b>Contributions</b>                                             |                   |                                                      |
|                                                                  | £375.00           | Warminster TC for Portway / Newport Road             |
|                                                                  | £2,742.25         | Warminster TC for Masefield Road rbt                 |
|                                                                  | £875.00           | Heytesbury PC - Speed limit changes (Invoice issued) |
|                                                                  | £200.00           | Corsley PC -Sturford Lane (invoice issued)           |
|                                                                  | £1,750.00         | Chitterne PC for 20mph 1750 17/18 (invoice issued)   |
|                                                                  | £1,500.00         | Warminster TC for the Close footway                  |
|                                                                  | £1,150.00         | Warminster TC for West Street bollards               |
|                                                                  | £137.50           | Warminster TC for Adhoc lining works @ Imber Road    |
|                                                                  | £1,500.00         | Warminster TC for Boreham Fields                     |
|                                                                  | £337.50           | Corsley PC -Whitbourne Springs topo -                |
|                                                                  | £89.00            | Corsley PC -Longhedge Signs / Arrows                 |
|                                                                  | £121.38           | Corsley PC -Fuzzy Hill signs                         |
|                                                                  | £337.50           | Boyton Parish Council - Corton Signs / Lines         |
|                                                                  | £500.00           | Bishopstrow PC Village gates                         |
| <b>Total Budget 2017-18</b>                                      | <b>£47,314.65</b> |                                                      |
| <b>Commitments carried forward previous years</b>                |                   |                                                      |
| Pound Street WR 8am -6pm Mon Sat (includes Boreham Rd/ Chain Ln) | £2,500.00         | Actual                                               |
| Victoria Road Masefield road rbt improvements                    | £10,968.98        |                                                      |
| Heytesbury Speed Limit changes - Park Lane / Tytherington Road   | £3,500.00         | Estimate                                             |
| The Close Warminster footway improvements                        | £6,000.00         | Issue on hold pending meeting.                       |
| Townsend Chitterne 20mph                                         | £7,000.00         | Estimate                                             |
| <b>New Schemes</b>                                               |                   |                                                      |
| Ad-hoc Lining works Imber Road / Knook camp                      | £1,000.00         | Imber road complete. Knook Camp to be programmed     |
| Warminster Boreham Fields Footway / parking changes              | £6,000.00         | delivery 2018/19                                     |
| Warminster West street bollards and signs                        | £4,600.00         | Signs outstanding                                    |
| C10 Corton Signs and road markings                               | £1,350.00         |                                                      |
| Whitbourne Springs junction Topo survey                          | £1,350.00         |                                                      |
| Longhedge Whitbourne Springs Two way traffic signs /arrows       | £356.00           |                                                      |
| Fuzzy Hill -Corsley Heath Signs                                  | £485.51           |                                                      |
| Bishopstrow Village gates                                        | £2,000.00         |                                                      |
| <b>Total commitment 2017-18</b>                                  | <b>£47,110.49</b> |                                                      |
| <b>Remaining Budget 2017-18</b>                                  | <b>£204.16</b>    |                                                      |
| <b>Completed schemes</b>                                         |                   |                                                      |

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